

Do you dare to decrease at least 50% of your operational costs?

The economical developments nowadays create new challenges in the area of decreasing costs. Which make many companies realise that doing business should cost less.

An digital archive can help you with that!

To inform you about the possibilities of an digital archive, Spigraph organizes in cooperation with one of her partners; Metastore Nederland BV, a seminar called: Scanning & Archiving

This seminar will take place under a selected group. At this way there is space to pay attention to *your* processes and the possibilities for *your* organisation.

During a demonstration following topics will be discussed;

- New developments concerned document capturing
- The legal provision for storing documents
- Which criteria should a digital archive system meet?
- Applications like document circulation, approval, and invoice automatization

Directly after the demonstration we also offer you the opportunity for personal conversations and answering the questions concerned your organisation.

Find out more about the possibilities of digital archiving during the 'Scanning & Archiving' seminar at Spigraph Netherlands B.V. in 's-Hertogenbosch.

Due to the limit amount of space, we would love to see your application before [wednesday 31st of october 2012](#) via gkremers@spigraph.com.

If you have any questions left, you can reach us by telephone on +31 (0)73 89 99 651.

We are looking forward to welcome you at Het Zuiderkruis 33, te 's-Hertogenbosch.

Scanning & Archiving Wednesday, 7th of November 2012

Agenda:

- 12.30 – 13.00 **Welcome with 'walking lunch'**
- 13.15 – 13.45 **'Scanning'**
Spigraph Netherlands B.V. |
Roland Beernink - Pre Sales Consultant
- 14.00 – 14.45 **'Archiving'**
Metastore Nederland BV |
Maurice Simmerok - Sales Consultant
- 14:45 – 15:15 **Personal conversations,
with coffee & Bossche Bol**



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